

**DEB Notice 092509 – Capital Outlay Progress Report**

**RE: CPSM Section 1701.0 Capital Outlay Progress Report - Frequency**

**Effective: September 25, 2009**

Based on the Section 4-8.01 of Chapter 781, 2009 Acts of the Assembly, the governor, in a letter dated August 24, 2009, suspended several reporting requirements during 2008–2010 biennium. As a result, Department of General Services, Capital Outlay Progress Report is changed from semi-annual to annual for all agencies.

Modify the Construction and Professional Services Manual, Section 1701.2 as follows:

**1701.2 Frequency:** The report is required to be submitted annually. The Agency's report is due to BCOM by July 30 reporting data thru June 30.