

**Approved Minutes**  
**Art and Architectural Review Board**  
**July 11, 2025, at 10:00 am**  
**Patrick Henry Building, East Reading Room**  
**1111 E. Broad Street, Richmond, VA 23219**

**1.0 ADMINISTRATION**

- 10:00am      **1.1**      CALL TO ORDER  
*DGS Staff*  
*Board Members Present:* Lynden Garland (Chair), Anca Lipan (Vice-Chair), Stanley Rayfield and Adrienne Birge-Wilson (DHR Proxy for Megan Melinat).  
*Absent:* Jill Nolt, Gaby Rengifo, Megin Melinat, Anne Smith.  
*Department of General Services Staff Present:* E.Y. Boggs, Kästle Aschliman.  
*\*A quorum was established.*
- 1.2**      ELECTION OF CHAIR  
*DGS Staff*  
*Motion to nominate Lynden Garland as Chairperson:* Anca Lipan  
*Second:* Stanley Rayfield  
*Vote:* 4-Y 0-N
- 1.3**      ELECTION OF VICE-CHAIR  
*Motion to nominate Anca Lipan as Vice-Chairperson:* Stanley Rayfield  
*Second:* Adrienne Birge-Wilson  
*Vote:* 4-Y 0-N
- 1.4**      PUBLIC COMMENT  
*None*
- 1.5**      OTHER BUSINESS  
*None*
- 1.6**      APPROVAL OF MINUTES  
*Motion to Approve:* Anca Lipan  
*Second:* Stanley Rayfield

Vote: 4-Y 0-N

## 2.0 CONSENT AGENDA

### 2.1 Prince William County Department of Transportation (PWCDOT) / Rte. 1 Corridor Public Transportation Improvements

*(Final Approval)*

PWCDOT is seeking approval for the Brasco Slimline Series (Model # SL-0612C) bus shelter design for installation at various bus stops in Prince William County currently in VDOT's right-of-way. If the Brasco Slimline Series, model # SL-0612- C, bus shelter design is approved for use in VDOT's right-of-way in Prince William County, PWCDOT will install the bus shelter at various bus stops within the Prince William County area. The bus shelter installations will replace existing bus shelters that are beyond their useful life.

*Department of Historic Resources (DHR) Comments:* DHR's VDOT lead commented that VDOT is expected to submit plans to DHR once the shelter design is approved if our review is applicable.

*Board Comments:*

1. Consider using the artwork used in previous PWCDOT bus shelter submissions.

*Motion to Recommend Final Approval:* Stanley Rayfield

*Second:* Anca Lipan

Vote: 4-Y 0-N

### 2.2 Department of General Services (DGS) / Eliza Monroe Reinterment

*(Final Approval)*

This proposal seeks approval for the reinterment of the remains of President James Monroe's eldest daughter, Elizabeth "Eliza" Kortright Monroe Hay, in Hollywood Cemetery in Richmond, Virginia, and the placement of an accompanying grave marker. The marker is designed to closely approximate the size and appearance of the grave markers already installed in the plot for the graves of President's Monroe's wife and daughter Maria. This reinterment is the culmination of the repatriation process started in August 2023 by Barbara VornDick, who coordinated this effort with Père-Lachaise Cemetery and the City of Paris on behalf of

Mrs. Hay's present-day descendants. It is the descendants' wish that their ancestor be laid to rest with her family members already buried in the Monroe plot: Eliza's father, President James Monroe; her mother, Elizabeth Kortright Monroe; and her sister, Maria Hester Monroe Gouverneur.

*Department of Historic Resources (DHR) Comments:* DGS coordinated this project with DHR. The choice of monument is usually at the family's discretion within the design/landscape maintenance guardrails established by the cemetery. A small flush plaque seems to be consistent with the other family monuments in this plot and it is DHR's opinion that the reinterment will not result in an adverse impact to historic resources. The use of granite as opposed to concrete is recommended.

*Board Comments:* None.

*Motion to Recommend Final Approval:* Stanley Rayfield

*Second:* Anca Lipan

*Vote:* 4-Y 0-N

## **2.3 Virginia Community College System (VCCS) / Daniel Campus Virginia Workforce Center Roof & Wall Repairs**

*(Final Approval)*

The Virginia Workforce Center building on SVCC Daniel Campus is in need of wall and roofing repairs due to significant water damage. It is proposed that this two-story brick veneer building undergo two (2) phases of repairs; 1) wall repair / partial wall replacement and 2) roof replacement. A new beige EIFS wall system will be installed and tied into the EPDM roof on all second story entry walls.

*Department of Historic Resources (DHR) Comments:* DHR has not reviewed this and does not need to unless required by another agency.

*Board Comments:* None.

*Motion to Recommend Final Approval:* Stanley Rayfield

*Second:* Anca Lipan

*Vote:* 4-Y 0-N

**2.4 Virginia Community College System (VCCS) / Christanna Campus Virginia Workforce Center Roof & Wall Repairs**

*(Final Approval)*

The Virginia Workforce Center building on SVCC Christanna Campus is in need of wall and roofing repairs due to significant water damage. It is proposed that this two-story brick veneer building undergo two (2) phases of repairs; 1) wall repair / partial wall replacement and 2) roof replacement. A new composite metal panel wall system will be installed and tied into the roof on all second story entry walls.

*Department of Historic Resources (DHR) Comments:* DHR has not reviewed this and does not need to unless required by another agency.

*Board Comments:* None.

*Motion to Recommend Final Approval:* Stanley Rayfield

*Second:* Anca Lipan

*Vote:* 4-Y 0-N

**2.5 Virginia Tech (VT) / Center for the Arts Mural**

*(Final Approval)*

A laminated vinyl wrap mural displaying artwork from artist Erika Ranee is proposed to be installed on the existing exterior art wall of Moss Arts Center on Virginia Tech's Blacksburg campus. Six brick panels are coated with a slurry finish and painted in preparation for display of artwork.

*Department of Historic Resources (DHR) Comments:* DHR has not reviewed this and does not need to unless required by another agency.

*Board Comments:*

1. Excellent use of color.

*Motion to Recommend Final Approval:* Stanley Rayfield

*Second:* Anca Lipan

*Vote:* 4-Y 0-N

**2.6 Northern Virginia Community Colleges (NVCC) and Virginia Community College System (VCCS) / MA-MAW Exterior Shell Replacement**

*(Final Approval)*

The project consists of removing and replacing the existing metal wall panels, man doors, storefront entrances, and windows to improve thermal efficiency and to blend with the proposed Skilled Trades Building (DEB Project No. 260- 18572-000). The existing metal wall panels and insulation will be replaced with a flush, concealed fastener metal wall panel and increase the amount of insulation to comply with the 2021 Virginia Energy Conservation Code. The finish of the new metal wall panels will be similar to the proposed Skilled Trades Building. Refer to Appendix B for the replacement wall panels.

*Department of Historic Resources (DHR) Comments:* DHR has not reviewed this and does not need to unless required by another agency.

*Board Comments:* None.

*Motion to Recommend Final Approval:* Stanley Rayfield

*Second:* Anca Lipan

*Vote:* 4-Y 0-N

### **3.0 PROJECT REVIEWS**

#### **3.1 Virginia Military Institute (VMI) / Financial Aid & Admission Office Renovation**

*(Preliminary Review)*

This project renovates 307 and 309 Letcher Avenue on the Virginia Military Institute campus. Both buildings, originally residences, have been converted to support office space after being purchased by VMI. 307 and 309 Letcher Avenue are located within the Virginia Military Institute Historic District. Still, only 309 Letcher (the Pendleton-Coles Cottage) is described in the National Register of Historic Places Nomination Form that was submitted and listed on the VLR in 1969 and later listed on the NRHP in 1974. The Virginia Military Institute Historic District is also part of the Lexington Historic District.

*Department of Historic Resources (DHR) Comments:* VMI submitted this project to DHR on June 25th and had an overview meeting with DHR on July 9, 2025. DHR will have formal initial submission comments by July 25th. Our informal overview meeting comments included some concerns regarding the stone wall enclosure on the rear elevation of 307 Letcher being too visually competitive with both 307 and 309 despite being a VMI

standard used elsewhere across campus. We recommend VMI explore if Division of Engineering & Buildings (DEB) could grant an allowance to retain the second floor historic stair rail and posts at 307 leading to the attic, although the walkway would not be wide enough to meet current code. We are supportive and believe there is adequate documentation to recreate a single entrance door with a transom and remove the adjacent separating wall in the interior. We do not oppose the third story non-historic porch being removed at 307 and generally agree with the treatment approaches to the rear porches being enclosed. DHR will continue to consult on this as the designs develop.

*Board Comments:*

1. Provide site, landscape, and planting plans.
2. Provide renderings of the ADA-compliant front sidewalk. Sidewalk should be included in a site plan.
3. Consider including the history of the buildings in the final presentation to create a coherent story for the current design approach.
4. Elaborate on the use of stucco in the wider context of VMI.
  - a. Be mindful of its use so close to the ground.
5. Elaborate on any visual connection between the back and front door of 307 Letcher.
6. Elaborate more on the compliance with the Department of the Interior.

*Motion to Recommend Preliminary Approval with Board Comments:*

Stanley Rayfield

*Second:* Anca Lipan

*Vote:* 4-Y 0-N

### **3.2 Gunston Hall / Archaeology Center & Maintenance Building**

*(Final Review)*

The Archaeology Center was originally intended to be approximately 3,500 square feet (SF). However, after discussions with the user group during the programming phase, it was determined that a larger space of 5,400 SF would be required to accommodate the necessary program spaces. The current design includes the addition of two accessible parking spaces directly outside of the building. Remaining guest parking will

utilize the existing visitor center parking lot across the street. Similarly, the Maintenance Building was initially planned to be 6,400 SF, with an additional 2,000 SF allocated for outdoor covered storage. Following discussions with the user group, adjustments were made to program spaces to align with the user needs, reducing the building size to 4,000 SF. This proposal includes the removal of the existing maintenance building and replacement with a new 4,000 SF building and 2,000 SF of outdoor storage. The site design includes 2 accessible parking spaces and 3 standard parking spaces for staff.

*Department of Historic Resources (DHR) Comments:* Gunston Hall has been coordinating the archaeology for this project with DHR. We will need to review the designs as well.

*Board Comments:*

1. Consider adding more detail to the elevation and 3-D renderings.
2. Confirm the sizing of the floating structural elements on the gable ends of the archaeology building.
3. Provide a summary of the previous presentations and show how previous comments were addressed. Be sure to clearly differentiate between the scope of the current project and the overall masterplan.
4. Provide graphics on a site plan showing the intended routing of visitors within the site. This would include car and bus traffic as well as pedestrians. Locations of wayfinding and any landscape and planting improvements within scope of this project.

*Motion to Recommend Denial:* Lynden Garland

*Second:* Stanley Rayfield

*Vote:* 4-Y 0-N

#### **4.0 ANNOUNCEMENTS**

The next AARB meeting will be held on Friday, August 1st, 2025, in the Patrick Henry Building in the East Reading Room.

#### **5.0 MEETING ADJOURNED – 11:59am**